



TENWEK HOSPITAL

A Ministry of Africa Gospel Church

FACILITIES MANAGEMENT LEAD.

Job Purpose:

Reporting to the Operations Manager, Facilities Management Lead will be responsible for overseeing the maintenance, repair, and optimal functioning of the Tenwek Cardiothoracic Centre's state-of-the-art facilities, equipment, and housing. This role ensures compliance with safety and regulatory standards while fostering a safe, efficient, and comfortable environment for patients, staff, and visitors.

Duties & Responsibilities:

- Develop and implement a comprehensive maintenance program for hospital facilities, systems, and equipment.
- Oversee installation, repair, and servicing of mechanical, electrical, plumbing, HVAC, and related technical systems.
- Conduct inspections and preventive maintenance to minimize operational disruptions.
- Provide technical input in infrastructure planning, renovations, and upgrades.
- Implement and enforce safety, fire prevention, and emergency response protocols.
- Supervise maintenance staff, including training, performance monitoring, and team development.
- Collaborate with vendors, contractors, and suppliers; manage maintenance inventory and procurement needs.
- Develop and monitor the department's budget, identifying cost-saving opportunities.
- Maintain accurate maintenance records, contracts, and compliance documentation.
- Support sustainability initiatives and ensure adherence to regulatory and safety standards.
- Respond promptly to emergencies to safeguard operations and patient care.
- Stay updated on technological and industry trends, recommending improvements.
- Perform other duties as may be assigned.

Qualifications & Competencies:

- Bachelor's degree in Engineering, Facilities Management, or related field; or Higher National Diploma in Engineering.
- Minimum 5 years' proven experience in facilities/maintenance management, preferably in a healthcare or high-level facility.
- Registration with the Association of Medical Engineering of Kenya required.
- Strong knowledge of mechanical, electrical, plumbing, HVAC, and healthcare-specific systems (e.g., medical gas supply, wastewater, water treatment).
- Familiarity with healthcare regulatory and safety requirements.
- Proficiency in maintenance management systems (CMMS) and MS Office.
- Excellent leadership, problem-solving, and organizational skills.
- Strong interpersonal and communication abilities, with capacity to manage teams and engage stakeholders.
- Self-driven, adaptable, and committed to integrity, safety, and excellence.
- A committed Christian with values aligned to Tenwek Hospital's mission.

How to Apply:

Interested candidates who meet the above criteria should send their applications to recruit@tenwekhosp.org on or before **10th October 2025**, enclosing:

- Resume
- Cover Letter
- *Statement of Faith*

What is a Statement of Faith?

A Statement of Faith should describe your Christian faith and how you see it as relevant to your involvement with Tenwek Hospital. The statement can either be incorporated into the cover letter or submitted as a separate document and should include, at a minimum, a description of your spiritual disciplines (prayer, study, etc.) and your current fellowship or place of worship.